



Registered office:  
 Gillen House,  
 Grey Street,  
 Houghton-le-Spring,  
 Tyne & Wear,  
 DH4 5AW  
 Telephone: (0191) 5849868  
 Fax: (0191) 5840974  
 Email: info@savewell.org.uk  
 Web: www.savewell.org.uk

# APPLICATION FORM

Surname ..... First Name (s) ..... Mr/Mrs/Miss..... D.O.B .....

Maiden Name:..... Full name of spouse.....

Home Address .....

..... Post Code ..... Tel No ..... No. years at the above.....

If less than 3 years give previous home address..... post code.....

Trading Name ..... If limited company please supply comp no.....

Business Address (all correspondence will be sent to this address) .....

.....

Post Code ..... Tel No ..... email address.....

How long have you been in your present business? Years ..... Months ..... How many shops do you own? .....

**Please complete the next page of this application form if you have more than one shop.**

Is your business Limited, Sole Owned or Partnership? ..... Please supply name of partner .....  
 (Please supply details overleaf)

Have you ever been a member of Savewell or any other buying group before? YES / NO If yes please give name of buying group and reason for leaving

.....

Have any County Court judgements been registered against any of the above addresses? YES/NO If yes give details

.....

Your Bank Name ..... Address .....

..... Post Code ..... Account Number ..... Sort Code.....

If you have been with your bank for less than 2yrs please give details of your previous bank. Name .....

Address ..... Account Number ..... Sort Code.....

PLEASE RETURN

- APPLICATION FORM**
- LIMITED LIABILITY FORM OF CONSENT**
- AUTHORITY FORM**
- PHOTOCOPY OF YOUR CURRENT UK PASSPORT**
- DIRECT DEBIT MANDATE**
- A CHEQUE FOR £80.00**

This amount represents:  
 £50.00 - Share application (If declined refundable)  
 £30.00 - Enrolment fee, this amount includes VAT (If declined not refundable)  
**£80.00** Total

**CHEQUE PAYABLE TO SAVEWELL.**

**Please complete the remaining information needed.**

**Second Shop**

Trading Name ..... Address .....  
..... Tel No .....

**Third Shop**

Trading Name ..... Address .....  
..... Tel No .....

**Fourth Shop**

Trading Name ..... Address .....  
..... Tel No .....

**If partnership other than spouse please give details**

Name .....  
Address .....  
.....  
.....  
Postcode ..... Tel No .....  
Newspaper supplier name .....  
Address .....  
.....

**REFERENCES - Two Required** (Cash & Carry references are not acceptable, they must be from a company with whom you have a credit account) If you are unable to supply Trade References please supply two Character References.

Name .....  
Address .....  
.....  
Account Number (imperative we have this number) .....  
Name .....  
Address .....  
Account Number (imperative we have this number) .....

# LIMITED LIABILITY - FORM OF CONSENT

I wish to participate as a trading member of Savewell, and in so doing consent to take up an allocation of ONE share in Savewell at the nominal value of £50.00 per share on date to be determined by an official agent of Savewell.

## SAVEWELL TERMS OF TRADING

- Membership is subject to the satisfactory completion of all account opening formalities. We will make a search with a credit reference agency, which will keep a record of that search and will share that information with other businesses. We may also make enquiries about the principal directors with a credit reference agency. Please note that any information received can be divulged to third parties.
- Accounts are rendered to members on the 8th of each month (e.g. stock invoiced to you from suppliers Jan 1st - 31st appears on our Feb 9th Statement). Non receipt of your statement should be reported to Savewell by the 15th monthly.
- Queries must be reported **By Return** on the form provided or by telephone to enable us to resolve it immediately.
- Payment is by Direct Debit on the 21st monthly. Please complete attached mandate. All goods remain the property of Savewell until paid for in full by the member.
- Late payment will incur a late payment interest charge of 3% effective from 28th monthly.
- Temporary hardship may be discussed with the General Manager or any Director, but should be reported before payment is due.
- Suppliers must not be paid direct, except where indicated in our approved list of suppliers. This is of paramount importance as Savewell receives settlement discount by paying suppliers promptly.
- In addition to the preferential terms listed in the "Approved Suppliers" list, members are also entitled to a share in the Company's surplus distribution, providing payments have been made to terms. This is in the form of a bonus payable in arrears, based on members' total purchases through Savewell suppliers. This will be automatically credited to your account.
- Please note details of your account will be provided to all listed suppliers, who may contact you by letter, telephone or email.
- The company reserves the right to immediately suspend membership should it transpire that any false information has been given.

**I have read, and accept the Terms of Trading for Savewell as detailed above.**

**Signature (s)** .....

.....

**Date** .....

# AUTHORITY FORM

TO Bankers .....

.....

Bank Account Number .....

FROM Name(s)..... Mr/ Mrs/Miss.....

Address.....

.....

Please Tick  I accept that I have authority to sign on behalf of the company.

I/We the above named hereby give authority to my/our bank to submit a Status Enquiry to Savewell, Grey Street, Houghton le Spring, Tyne & Wear DH4 5AW

Signature.....

Dated.....

## DIRECT DEBIT MANDATE



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Bridewell Direct Ltd t/a Savewell  
 Gillen House  
 Grey Street  
 Houghton le Spring  
 Tyne & Wear  
 DH4 5AW

Service user number

8	7	4	0	0	3
---	---	---	---	---	---

Name(s) of account holder(s)

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Reference

--

Bank/building society account number

--

Branch sort code

--

Name and full postal address of your bank or building society

<small>To: The Manager</small>	<small>Bank/building society</small>
Address	
<small>Postcode</small>	

**Instruction to your bank or building society**

Please pay **Savewell** Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this information may remain with **Savewell** and, if so, details will be passed electronically to my bank/building society.

Signature(s)

<small>Date</small>

Banks and building societies may not accept Direct Debit Instructions for some types of account

DD12

This guarantee should be detached and retained by the payer.

### The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit **Savewell** will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request **Savewell** to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by **Savewell** or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society - if you receive a refund you are not entitled to, you must pay it back when **Savewell** asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



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## HOW YOUR BUYING GROUP WORKS

- All suppliers listed by Savewell will be advised that you are a member.
- If you currently trade with any of the listed suppliers you should advise them that you are a member of Savewell and request that future purchases be put through your Savewell account. This will ensure that you receive your buying group discount.
- If you wish to trade with any other listed supplier or require further details or information you can either contact the supplier direct or simply telephone our office on 0191 5849868. Some suppliers may also contact you direct.
- All orders will be delivered direct to your shop. You will also receive the invoice from the supplier.
- Payment is not to the supplier. There are, however, a couple of exceptions to this such as P&H McLane and e-top up companies where payment is direct.
- A statement will be issued from our office on about the 8th of each month showing all your purchases from the previous month.
- On receipt you should check this against your invoices. If you have any queries you should advise us immediately to enable these to be investigated.
- Payment will be claimed by direct debit on 21st monthly. This will show on your bank statement as '**BDIRECT**' **Followed by your account number.**
- You must ensure sufficient funds are in your bank to cover this. Failure to do so will result in your membership being suspended.
- In addition to your up front saving, you will also receive up to 7 weeks credit.
- Your purchases through the buying group also generate income by way of settlement discounts. Please note paper mobile phone top-up voucher purchases do not contribute towards bonus. The value of purchasing these through the group is in the margin and the credit terms.
- The income that you personally earn will be distributed annually back to you by way of a bonus payment.
- A debit of £10.66 will be charged to your account on the 1st day of each month. This is a contribution to cover the administration of the account.
- The exact amount of annual bonus generated will depend upon which suppliers you use.

**If you have any additional questions or queries or require any further assistance, either now or in the future, please do not hesitate to contact us on 0191 5849868.**

## WE ARE HERE TO HELP!